

Item 4.2**Schedule of Council and Committee Meetings - 2026, 2027 and 2028****File No: S063444-02****Memorandum by the Chief Executive Officer**

To Council:

This memorandum requests that Council approve the draft schedules of meetings for 2026, 2027 and 2028.

The draft schedules of meetings for 2026 (Attachment A), 2027 (Attachment B) and 2028 (Attachment C) have been prepared based on a 2-week meeting cycle (Council Committees and Council). The draft schedules propose 10-meeting cycles for 2026, 2027 and 2028.

Section 365 of the Local Government Act 1993 states that "the council is required to meet at least 10 times each year, each time in a different month", with "year" meaning the period from 1 July to the following 30 June (the financial year).

To ensure compliance with the provisions of section 365, the draft schedules of meetings provide for:

- (a) 5 meetings in the first half of 2026, 2027 and 2028 (to enable a total of 10 meetings for each financial year); and
- (b) 5 meetings of Council held in the second half of 2026, 2027 and 2028 (to enable a total of 10 meetings for each financial year and on the basis that a further 5 meetings of Council will be scheduled for the first half of 2029).

It is noted that:

- (a) in drafting the schedule, the Local Government Election scheduled for 9 September 2028 has been taken into account (with an extraordinary meeting of Council to take place following the election); and
- (b) the Annual Conference of Local Government NSW is generally held in late November each year.

It is appropriate for Council to now determine a program of meetings for 2026, 2027 and 2028 to enable all interested parties to plan their commitments (to the end of the current Council term).

It is proposed that authority be delegated to the Lord Mayor to determine any required changes to the schedule (such as an adjustment of dates to accommodate the Local Government NSW annual conference), with Councillors to be notified as soon as practicable and the City's website updated accordingly.

The City's website will be updated with the 2026, 2027 and 2028 meeting dates if endorsed by Council.

Councillor workshops and information sessions, intended to accommodate such matters as strategy development, external presentations, professional development and other non-meeting agenda items, will be scheduled and separately distributed to Councillors.

Recommendation

It is resolved that Council:

- (A) adopt the draft schedules of meetings for 2026, 2027 and 2028 as shown at Attachments A, B and C to the subject memorandum; and
- (B) authority be delegated to the Lord Mayor to determine any required changes to the schedules, with Councillors to be notified as soon as practicable and the City's website updated accordingly.

MONICA BARONE PSM

Chief Executive Officer

Attachments

- Attachment A.** Draft Schedule of Meetings for 2026
- Attachment B.** Draft Schedule of Meetings for 2027
- Attachment C.** Draft Schedule of Meetings for 2028

Attachment A

Draft Schedule of Meetings for 2026

SCHEDULE OF MEETINGS FOR 2026	
DATE	MEETING
SCHOOL HOLIDAYS – Monday 22 December 2025 to Monday 26 January 2026, inclusive	
MONDAY 16 FEBRUARY	• COMMITTEES
MONDAY 23 FEBRUARY	• COUNCIL
MONDAY 16 MARCH	• COMMITTEES
MONDAY 23 MARCH	• COUNCIL
SCHOOL HOLIDAYS – Tuesday 7 April to Friday 17 April 2026, inclusive	
MONDAY 20 APRIL	• COMMITTEES
MONDAY 27 APRIL	• COUNCIL
MONDAY 11 MAY	• COMMITTEES
MONDAY 18 MAY	• COUNCIL
MONDAY 22 JUNE	• COMMITTEES
MONDAY 29 JUNE	• COUNCIL
SCHOOL HOLIDAYS - Monday 6 July to Friday 17 July 2026, inclusive	
MONDAY 17 AUGUST	• COMMITTEES
MONDAY 24 AUGUST	• COUNCIL
MONDAY 14 SEPTEMBER	• COMMITTEES
MONDAY 21 SEPTEMBER	• COUNCIL
SCHOOL HOLIDAYS - Monday 28 September to Friday 9 October 2026, inclusive	
MONDAY 19 OCTOBER	• COMMITTEES
MONDAY 26 OCTOBER	• COUNCIL
MONDAY 9 NOVEMBER	• COMMITTEES
MONDAY 16 NOVEMBER	• COUNCIL

SCHEDULE OF MEETINGS FOR 2026	
DATE	MEETING
MONDAY 7 DECEMBER	• COMMITTEES
MONDAY 14 DECEMBER	• COUNCIL
SCHOOL HOLIDAYS – Friday 18 December 2026 to Wednesday 27 January 2027, inclusive	

The recess continues until the first Committee meetings of 2027.

Attachment B

Draft Schedule of Meetings for 2027

SCHEDULE OF MEETINGS FOR 2027	
DATE	MEETING
SCHOOL HOLIDAYS – Friday 18 December 2026 to Wednesday 27 January 2027, inclusive	
MONDAY 15 FEBRUARY	• COMMITTEES
MONDAY 22 FEBRUARY	• COUNCIL
MONDAY 15 MARCH	• COMMITTEES
MONDAY 22 MARCH	• COUNCIL
MONDAY 5 APRIL	• COMMITTEES
MONDAY 12 APRIL	• COUNCIL
SCHOOL HOLIDAYS – Monday 12 April to Friday 23 April 2027, inclusive	
MONDAY 10 MAY	• COMMITTEES
MONDAY 17 MAY	• COUNCIL
MONDAY 21 JUNE	• COMMITTEES
MONDAY 28 JUNE	• COUNCIL
SCHOOL HOLIDAYS - Monday 5 July to Friday 16 July 2027, inclusive	
MONDAY 16 AUGUST	• COMMITTEES
MONDAY 23 AUGUST	• COUNCIL
MONDAY 13 SEPTEMBER	• COMMITTEES
MONDAY 20 SEPTEMBER	• COUNCIL
SCHOOL HOLIDAYS - Monday 27 September to Friday 8 October 2027, inclusive	
MONDAY 18 OCTOBER	• COMMITTEES
MONDAY 25 OCTOBER	• COUNCIL
MONDAY 8 NOVEMBER	• COMMITTEES
MONDAY 15 NOVEMBER	• COUNCIL

SCHEDULE OF MEETINGS FOR 2027	
DATE	MEETING
MONDAY 6 DECEMBER	• COMMITTEES
MONDAY 13 DECEMBER	• COUNCIL
SCHOOL HOLIDAYS – Tuesday 21 December 2027 to Friday 28 January 2028, inclusive	

The recess continues until the first Committee meetings
of 2028.

Attachment C

Draft Schedule of Meetings for 2028

SCHEDULE OF MEETINGS FOR 2028	
DATE	MEETING
SCHOOL HOLIDAYS – Tuesday 21 December 2027 to Friday 28 January 2028, inclusive	
MONDAY 14 FEBRUARY	• COMMITTEES
MONDAY 21 FEBRUARY	• COUNCIL
MONDAY 6 MARCH	• COMMITTEES
MONDAY 13 MARCH	• COUNCIL
MONDAY 27 MARCH	• COMMITTEES
MONDAY 3 APRIL	• COUNCIL
SCHOOL HOLIDAYS – Monday 10 April to Friday 21 April 2028, inclusive	
MONDAY 8 MAY	• COMMITTEES
MONDAY 15 MAY	• COUNCIL
MONDAY 19 JUNE	• COMMITTEES
MONDAY 26 JUNE	• COUNCIL
SCHOOL HOLIDAYS - Monday 10 July to Friday 21 July 2028, inclusive	
MONDAY 24 JULY	• COMMITTEES
MONDAY 31 JULY	• COUNCIL
MONDAY 14 AUGUST	• COMMITTEES
MONDAY 21 AUGUST	• COUNCIL
SATURDAY 9 SEPTEMBER	• LOCAL GOVERNMENT ELECTIONS
SCHOOL HOLIDAYS – Tuesday 3 October to Friday 13 October 2028, inclusive	
MONDAY 23 OCTOBER	• COMMITTEES
MONDAY 30 OCTOBER	• COUNCIL
MONDAY 13 NOVEMBER	• COMMITTEES

SCHEDULE OF MEETINGS FOR 2028	
DATE	MEETING
MONDAY 20 NOVEMBER	• COUNCIL
MONDAY 4 DECEMBER	• COMMITTEES
MONDAY 11 DECEMBER	• COUNCIL
SCHOOL HOLIDAYS – Friday 22 December 2028 to Thursday 25 January 2029, inclusive	

The recess continues until the first Committee meetings of 2029.